



Foreign Affairs Manual

3 FAM – Personnel

Change Transmittal: PER-679

Date: July 9, 2012

3 FAM 4910

FITNESS FOR DUTY REQUIREMENTS FOR LAW ENFORCEMENT/SECURITY PERSONNEL IN THE BUREAU OF DIPLOMATIC SECURITY (DS)

Changes

1. This Change Transmittal issues an administrative change transferring the material in 3 FAM 4910 to 12 FAM 040. Subchapter 3 FAM 4910 is now unassigned, which means that chapter 3 FAM 4900 is also unassigned. The material's ownership was transferred to the Bureau of Diplomatic Security (DS) as 12 FAM 040, Diplomatic Security Fitness Programs. The effective date of transfer under CT:DS-179 was 06-12-2012. A crosswalk from 3 FAM to 12 FAM is shown below.
2. **Crosswalk for 3 FAM 4910 to 12 FAM 040**

From Prior Issuance	To Current Issuance
3 FAM 4910, Fitness for Duty Requirements for Law Enforcement/Security Personnel in the Bureau of Diplomatic Security (DS)	12 FAM 040, Diplomatic Security Fitness Programs
3 FAM 4911, Overview	12 FAM 041, Overview
3 FAM 4911.1, Purpose	12 FAM 041.2, Purpose and Applicability
3 FAM 4911.2, Authorities	12 FAM 041.1, Authorities
3 FAM 4911.3, Definitions Applicable to This Subchapter	12 FAM 041.3, Definitions
3 FAM 4912, Responsible Parties	12 FAM 042, Responsibilities
3 FAM 4913, Ordering A Fitness-for-Duty (FFDE) Evaluation	12 FAM 045, Ordering A Fitness-for-Duty (FFDE) Evaluation
3 FAM 4913.1, Criteria	12 FAM 045.1, Criteria for an FFDE

3 FAM 4913.2, Reporting Requirements	12 FAM 045.2, Reporting Requirement for Observed Fitness Problems
3 FAM 4913.3, Relief from Duty/Surrender of Special Protective Equipment (SPE) Pending Order	12 FAM 045.3, Relief from Duty/Surrender of SPE Pending Order
3 FAM 4913.4, Order for the Evaluation	12 FAM 045.4, Order for the Evaluation
3 FAM 4913.5, Requirements for the Individuals Conducting the Fitness-for-Duty Evaluation (FFDE)	12 FAM 045.5, Requirements for the Individuals Conducting the FFDE
3 FAM 4913.6, Scope of Individual(s) Conducting the Fitness-for-Duty (FFDE) Report	12 FAM 045.6, Scope of Individual(s) Conducting the FFDE Report
3 FAM 4914, Response to Fitness-for-Duty Evaluation (FFDE) Report	12 FAM 046, Response to FFDE Report
3 FAM 4914.1, Personnel Allowed to Access Fitness-for-Duty Evaluation (FFDE) Report	12 FAM 046.1, Personnel Allowed to Access the FFDE Report
3 FAM 4914.2, Decisions Based on Fitness-for-Duty Evaluation (FFDE) Report	12 FAM 046.2, Decisions Based on the FFDE Report
3 FAM 4914.3, Permanent/Long-Term Restriction from Duties Requiring Special Protective Equipment (SPE) Use	12 FAM 046.3, Permanent/Long-Term Restriction from Duties Requiring SPE Use
3 FAM 4914.4, Impact on Disciplinary and Other Proceedings	12 FAM 046.4, Impact on Disciplinary and Other Proceedings
3 FAM 4915, Record-Keeping Requirements	12 FAM 047, Record-Keeping Requirements
3 FAM 4915.1, General	12 FAM 047.1, General
3 FAM 4915.2, Confidentiality and Disclosure	12 FAM 047.2, Confidentiality and Disclosure of FFDEs
3 FAM 4916 through 4919 Unassigned	12 FAM 048 and 049 Unassigned

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 3 FAM 4910 (CT:PER-624; 12-16-2009) and insert new page 3 FAM 4900 Unassigned (CT:PER-679; 07-09-2012).
2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:PER-679, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see

2 FAM 1116.5).

3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.